

Date: 18th March 2026

Subject: Study Leave & SQA Deadlines

Dear Parent/Carer

Please see below information regarding the next weeks and months.

Study Leave

All pupils will begin study leave on **Thursday 23rd April**. This means that **Wednesday 22nd April** will be their final day. If pupils wish to speak with their teachers, they should contact them via email and arrange a suitable time for them to come in to school.

- Please note, if pupils are coming in to school, they must sign in and out at the school reception area.
- As per Edinburgh Council guidelines, some S4 pupils may not have study leave for the entire exam diet. Please see further information below on this.
- Study Hub – This will be available throughout the exam diet and will a quiet space for pupils to access. Pupils must sign in and out at the school reception area. Location will be given at reception.
- The start of our new timetable will be **Monday 1st June**. Pupils will receive their new timetable on this day.

Exam Timetables

Pupils will be issued with their exam timetables at breaktime on Tuesday 24th March (S4) and Wednesday 25th March (S5 and S6)

Easter Revision

We will be holding Easter revision sessions and strongly encourage all students to attend. Further information regarding the schedule and registration will be issued shortly.

Assignment Deadlines

Please note that the school has its own internal deadlines that will be different from the SQA dates. This is to ensure our own quality assurance procedures are followed. Due to the vast number of assignments that our young people complete, and holiday dates, we bring SQA official dates forward by 3-7 days. Individual Faculties have also set their own internal deadlines which pupils need to follow. Staff have shared these with our young people.

Change of Levels

Please note that this deadline has now passed. No change of levels can be processed. Our exam timetable and assessment arrangements are now underway to ensure we have the correct support in place for our young people.

Uniform

Please note when pupils attend for exams or study, they must be in full school uniform. This is a priority to ensure that our school remains a safe environment and our young people can be immediately recognised.

Leavers Information

Leavers Ceremonies - Parents and Carers will be contacted separately about this.

We ask that all leavers return their iPad and any school resources to school on their last exam day.

Mega May

This is a program that runs in May during the exam diet. This is primarily for pupils that will not sit a full quota of National 5 qualifications. Parents and Carers will be contacted separately if their young person qualifies for this program.

If you have any questions, please don't hesitate to get in contact with us and we will support as best we can.

Kind regards

Louise Frew

Study Leave Allocation

The following Study Leave will be allocated during QS Exam period. Please note this will be different for some of our S4 pupils and will depend on the amount of exams that they are sitting. Please see details below.

	S4 Learners with 4 or more NQ exams	S4 Learners with 3 or less NQ exams	Other SCQF qualifications e.g. NPA, SVQ
S4	<p>A. Absence can be authorised for full period of study leave during SQA exams</p> <p>B. Attendance registered on day of NQ exam</p> <p>C. Learners who require support can continue to attend school (e.g. access to study area or IT, teacher input)</p> <p>D. Learners may be required to attend school/college at certain times for completion of coursework related to other qualifications</p>	<p>A. Each NQ exam will have total of 3 days authorised absence for study leave and attendance will be registered on the day of the NQ exam (total of 4 days allocated to each NQ exam)</p> <p>B. School will provide each learner with individualised timetable for period of SQA exams outlining days of attendance and days of study leave</p> <p>C. Learners who require support can continue to attend school (e.g. access to study area or IT, teacher input)</p>	<ul style="list-style-type: none"> • Learners expected to complete coursework for other SCQF qualifications • Attendance at College, school or work placement may be required.

Study Leave Allocation during QS Exam period		Other SCQF qualifications e.g. NPA, SVQ
S5	<p>A. Absence can be authorised for full period of study leave during SQA exams</p> <p>B. Attendance registered on day of NQ exam.</p> <p>C. Learners who require support can continue to attend school (e.g. study area, digital access, teacher input)</p> <p>D. Learners may be required to attend school/college at certain times for completion of coursework related to other qualifications.</p>	<ul style="list-style-type: none"> • Learners expected to complete coursework for other SCQF qualifications. • Attendance at College, school or work placement may be required.
Study Leave Allocation during SQA Exam period		Other SCQF qualifications e.g. NPA, SVQ
S6	<p>A. Absence can be authorised for full period of study leave during SQA exams</p> <p>B. Attendance registered on day of NQ exam.</p> <p>C. Learners who require support can continue to attend school (e.g. access to study area or IT, teacher input)</p> <p>D. Learners may be required to attend school/college at certain times for completion of coursework related to other qualifications.</p>	<ul style="list-style-type: none"> • Learners expected to complete coursework for other SCQF qualifications. • Attendance at College, school or work placement may be required.

Parent/Carer Support/Information

Please click on the link below to find out further information on areas such as timetables, past papers and so on.

- Click Here: [Parent/Carer SQA Support](#)
- Link: <https://www.sqa.org.uk/sqa/41312.html>

MySQA

If your young person hasn't already done so, please encourage them to sign up for MySQA.

- Click Here: [MySQA](#).
- Link: https://www.mysqa.org.uk/cs8/content/secure/my_homepage.jsp

