

Primary 7 Transition

Information Booklet

Parents and Young People 2025



Welcome to Craigroyston!

Our Vision

Every young person, without exception, receives excellent quality learning and teaching in a safe, welcoming, nurturing, happy and inclusive environment – so they are able and encouraged to achieve their potential. The school will ensure every young person leaves Craigroyston at the end of S6 with a portfolio of qualifications, skills, experiences and a knowledge of the job market so that they can enter a sustained, positive destination of further/higher education, apprenticeship or employment.

Our Values

Courage
Compassion
High Expectations
Solidarity

Our School's Core Priorities

1. We ensure all young people are on a pathway to a sustained positive destination
2. Our young people know how to progress in their learning
3. Our curriculum meets the needs of all learners
4. We provide a welcoming, inclusive and nurturing learning community
5. We demonstrate a strong commitment to self-evaluation

Our School Motto

“Believe and Achieve”

Message from Our Headteacher

Dear Parents, Carers and P7 Pupils,

We are very much looking forward to welcoming you to Craigroyston Community High School after summer!

Starting high school can be very exciting but perhaps a bit daunting, so we want to do everything we can to make sure your transition is as smooth as possible.

At the moment, our teachers are working hard to ensure that everything is in place for our new S1s. They have been in regular contact with your primary schools and P7 teachers to gather and share information so that we can support you in the best way possible.

We are very much looking forward to meeting all our new S1s and welcoming you into the Craigroyston family!

Mrs Shelley McLaren

Head Teacher



Message from Our Head Girl and Head Boy

Hello Parents, Carers and P7 Pupils,

We are Mariusz and Robyn - Head Girl and Head Boy of Craigroyston Community High School in 2024/25 and Heads of the Pupil Leadership Team.

Moving up to high school will be one of the biggest transitions of your life and we hope you enjoy your time here as much as we have! We know ourselves that the first day can be a very scary experience. It may take a few days but we're sure you'll all settle in very quickly. On the three-day visit, you'll be surprised at how quickly you will get to know your way around. Plus you will be supported by senior buddies.

In our opinion, one of the best things about high school is all the different people you get to meet and make friends with. Some of our best friends are the people we had never met before our first year in secondary school. Craigroyston is alive with extra-curricular activities which gives you even more opportunities to get to know even more people.

Some advice from us... enjoy the six years and have fun! It's hard work but it's totally worth it at the end of the day! The time will fly by, and it will be the best years of your life. Try your best no matter what you're doing and don't be scared to ask for help if you need it – things won't get easier if you don't ask for help! Enjoy every little experience and grab all the opportunities ahead. Be passionate and driven to achieve all your goals because you'll have all the support around you.

We have loved our time here and are so sad to be leaving but we know we're always part of the Craigroyston family.

Good luck!

Mariusz and Robyn



Senior Leadership Team

Meet our Craigroyston Community High School Senior Leadership Team!



Mrs L Baird

Acting Head Teacher



Mrs S Ellis

Depute Head Teacher

*Pupil Support
S1 Year Head*



Ms C Stewart

Depute Head Teacher

Inclusion



Mr A McFarlane

Depute Head Teacher

Curriculum



Ms T Joyce

Business Manager

Primary 7 Transition

All of us experience change in our lives. Change is the one constant in our lives. There are changes that we look forward to and change that we fear. However, one thing is for sure: things will not stay the same no matter how much we would like them to. When a life change occurs, we have two choices in how to respond. We can despair that a change has come and assume that things will be worse, or we can look with excitement at the new possibilities for personal growth and change in self that the change presents.

Any change can be challenging for young people, whether it is a move from nursery to primary, primary to secondary or from school to a positive destination. It is vital that we make these transitions as smooth as possible for our young people. We are hoping that your child is excited about starting with us in August and that we can alleviate any anxieties or fears that you or our young people have. We want to ensure that every young person has a happy start to the next phase of their education!

Pupil Support

All members of the Craigroyston staff are here to help and support young people to ensure they learn in a safe, secure, healthy and happy environment.

Partnership with parents and carers is essential in ensuring that all young people receive the appropriate support to reach their potential. All young people should have an adult that knows them well and is the main contact between school and home. At Craigroyston, this is the Pupil Support Leader (PSL) who is also known as Head of House.

In the school we have a vertical system for pupil support, which means that each young person will be helped throughout their time at school by the same PSL. Usually young people from the same family will all have the same PSL and be attached to the same house group. Our houses are Arran, Bute and Mull.

A member of SLT has an overall responsibility for year groups within that house. The DHTs and PSLs work closely together to ensure that our young people have the best possible experience at our school.

Each PSL will:

- help young people settle into school
- be available to speak to young people when they need someone to talk to
- be the main point of contact between school and home
- check attendance and time keeping
- check progress in all subject classes through the use of Pupil Tracking
- help young throughout their school career with course choices and planning for life after school

Arran House	Bute House	Mull House
Mr Black	Mr Yardley	Ms Hunter



Courage | Compassion | High Expectations | Solidarity

Support for Learning

Information regarding any additional support needs have been communicated from primary schools to our Craigroyston staff. We are working hard to prepare plans to ensure that every young person's transition to high school is as smooth as possible whilst also ensuring that there is a continuity of support when they move in August.

All the people involved with the young person's education, including parents/carers and the young person, will be given the opportunity to meet with PSLs and Support for Learning staff to further discuss and plan how needs can be best met at secondary and if any additional resources will be required.

As young people need to be literate and numerate in order to access all aspects of the curriculum, some young people will attend classes which have smaller numbers and work with members of the Support for Learning department to improve their literacy and numeracy.

Young people may be identified at any time as needing support with their learning and may be assisted in classes or attend small groups out of class.

The Head of Support for Learning is **Ms Yvonne Linning**.

There are a further 4 Support for Learning Teachers, and a significant number of Pupil Support Assistants who aid our pupils with learning in their classes.

Enhanced Transition/Positive Start

For a very small number of young people with complex additional support needs, transition to high school may take place over a longer period of time. Each transition plan is very much based upon the individual needs. The plan is based upon the knowledge of people who know the young person best. Family, primary colleagues and perhaps other agencies may be involved such as health, education wellbeing or social work.

Our Curriculum

Craigroyston Community High School Curriculum Map																																		
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	
S1	MATHS x5				ENGLISH x5					TECHNOLOGIES Design Tech x1 ICT x2				HWB PE x2 RE x1 PSE x1			LANGUAGES x4				SOCIAL SUBJECTS x3 Integrated course (His, Geo, MS)			SCIENCE x3 Integrated course (Sc, Ph, Chem, Bio)			EXPRESSIVE ARTS Art x2 Music x2 Drama x1				STEM x1			
S2	MATHS x4			ENGLISH x4				TECHNOLOGIES Design Tech x2 Digital Bus x1			HWB PE x2 HE x2 RE x1 PSE x1				LANGUAGES x4				SOCIAL SUBJECTS x3 (Discrete His, Geo, MS)			SCIENCE x3 Integrated course (Sc, Ph, Chem, Bio)			EXPRESSIVE ARTS Art x1 Music x2 Drama x1			EMPLOYMENT ELECTIVES x2						
S3	MATHS x4			ENGLISH x4				TECHNOLOGIES x3			HWB x3		CORE PE X2		PSE x1	RE x1	LANGUAGES x3			SOCIAL SUBJECTS x3		SCIENCE x3		EXPRESSIVE ARTS x3		FREE CHOICE X3								
	SENIOR PHASE AS ONE COHORT S4/S5 AND S6 TOGETHER																																	
S4 = 6 subjects of 5 periods N3/N4/N5	Maths for S4			English for S4					Subject 3				Subject 4				Subject 5				Subject 6				PE		PE		PSE/RE					
S5/S6 = 6 subjects of 5 periods AH/H/N5/N4/N 3/Alt	Subject 1			Subject 2					Subject 3				Subject 4				Subject 5				Subject 6				S5 PE x1, PSE x1 S6 Rota SfL				RE (S6 vol)					
All Seniors	Wider Achievement Opportunities for Volunteering Award, Religious Belief Award, Achievement Award or Scottish Studies Award....																																	

In S1, our pupils study the following subjects:

- English
- Maths
- Design and Technology
- Home Economics
- ICT
- French
- Spanish
- History, Geography and Modern Studies
- Science
- Art
- Music
- Drama
- STEM (Science, Technologies, Engineering and Maths)

S1s will also attend PE, PSE and RE as part of a core focus on health and wellbeing. School of Football, SRA (an accelerated reading programme) and nurture classes are also available on an individual basis.

School Clubs and Activities

There is a wide range of school clubs and activities that run during break, lunch and after school, including football, computing, science, Lego and craft clubs. The activities on offer change each year and young people can sign up for any clubs that interest them at the start of the year.

Lunchtime

New S1 will remain in school at lunchtimes. There are three different areas within the school to choose from for break and lunch. Our school canteen serves a huge variety of food at break time and lunchtime. Both cash and the Young Scot Card is accepted. Parents can add funds to pupil accounts via ParentPay.

Buddy Programme

In August, a dedicated group of senior school young people will be identified to support a group of the new S1 through our buddy programme. The seniors will meet with a small group of S1s to offer advice and discuss any issues or concerns in relation to starting a new school. The senior pupils are also able to offer advice about studying, planning homework, organising schoolbags and how to get the best out of school life. It is hoped that this type of peer support will help all our new pupils to settle in to the new daily routine of life at Craigroyston. In addition to this, it provides the young people with another friendly face around the school and in the community!

Parent Council

The school are ably supported by an extremely active and positive parent group. The Parent Council is a group of parents selected by all parents in the school to represent their views. Parent Councils have an important role to play in school improvement by ensuring that the parental perspective is represented and taken into account.

The role of the parent council is to help create an environment where all parents know that their views matter, and where they feel confident and comfortable putting them forward. They work on behalf of all parents to discuss educational matters that are of importance to all.

The objectives of the Parent Council are:

- to work in partnership with the school to create a welcoming school which is inclusive for all parents
- to promote partnership between the school, its young people and all its parents
- to develop and engage in activities which support the education and welfare of the young people
- to identify and represent the views of parents on the education provided by the school and other matters affecting the education and welfare of the young people

We would welcome our S1 parents to join our Parent Council!

Please contact admin@craigroyston.edin.sch.uk if you're interested in finding out more!

Social Media

We have a very active social media presence at Craigroyston!

Please follow us on:

Facebook Craigroyston Community High School
 Craigroyston High School – P7 Parents & Carers (closed group)
 Craigroyston High School – Parents & Carers (closed group)

X @CCHSEdinburgh @HTCraigroyston
 @CraigroystonPSL @CraigroystonSfL

Website www.craigroystonchs.co.uk

Uniform

At Craigroyston, we take pride in our appearance and wear our uniform as part of our school identity. All pupils are required to wear full uniform when attending or representing the school.

There are many reasons why it is important to wear school uniform including increased security within the school and in the community, preparing young people for the world of work where most jobs will have a dress code, removing the need to think about what to wear and promoting a positive image of our school.

Our school uniform policy is designed to be clear, fair and reasonable to both the parents/carers and young people of the school community.

Blazers and ties can be ordered at our school reception or at <https://www.logoxpres-schoolwear.co.uk/>

Craigroyston Community High School uniform is as follows:

Expected Uniform	Unacceptable Uniform
<ul style="list-style-type: none">• School blazer (should be worn at all times whilst in school with the exception of in classrooms while working)• School tie• Plain black trousers or skirt. Black jeans are also acceptable to wear as long as they are not faded or ripped.• Plain white collared shirt or blouse with short or long sleeves• Optional plain black V-neck jumper or cardigan without logos• Plain black footwear including black trainers	<ul style="list-style-type: none">• Leggings, jeggings, jogging trousers• Tracksuits• Hooded jumpers• Sportswear (except in PE)• Hats/Caps• Denim jackets• Coloured shoes• Clothing with slogans or logos• Football merchandise

The School Day

The school day varies from primary school with young people moving class and subject. Each day starts promptly at 8:30 with seven periods from Monday to Thursday and five periods on a Friday. We finish school at 3.20pm from Monday to Thursday and at 1pm on a Friday.

Monday - Thursday		Friday	
Period	Time	Period	Time
1	8:30am-9:20am	1	8:30am-9:20am
2	9:20am-10:10am	2	9:20am-10:10am
BREAK	20mins = 10:10am-10:30am	BREAK	20mins = 10:10am-10:30am
3	10:30am-11:20am	3	10:30am-11:20am
4	11:20am-12:10pm	4	11:20am-12:10pm
5	12:10pm-1:00pm	5	12:10pm-1:00pm
LUNCH	40mins = 1:00pm - 1:40pm		
6	1:40pm-2:30pm		
7	2:30pm-3:20pm		

Below is an example of an S1 timetable, which each young person will receive and follow when they arrive in August.

S1 Pupil Timetable



	1 8.30 – 9.20	2 9.20 – 10.10	3 10.30 – 11.20	4 11.20 – 12.10	5 12.10 – 1.00	6 1.40 – 2.30	7 2.30 – 3.20
Monday	Maths Ms Brown RS123		PSE Mr Yardley RS011	French Ms Macrae RF017		English Ms Grant RF005	
Tuesday	Geography Ms Coyle RF024		Maths Ms Brown RS123		English Ms Grant RF005	Science Ms Nasir RS032	
Wednesday	Home Economics Ms Stark RG048		RE Ms Dresser RG093	ICT Mr Turner RF027		History Ms Irvine RF022	
Thursday	English Ms Grant RF005		PE Mr Black Games Hall		Maths Ms Brown RS123	Art Ms Cullen RS070	
	1 8.40 – 9.28	2 9.28 – 10.16	3 10.36 – 11.24	4 11.24 – 12.12	5 12.12 – 1.00		
Friday	Music Ms Brown RF071		Spanish Ms Marr RF019	Drama Ms Maloney Drama Studio			

Empowered Learning (1:1 iPad devices)

The Empowered Learning programme has given every pupil in Edinburgh Secondary Schools their own digital device as part of their ambitious and inclusive education strategy called 'Edinburgh Learns for Life'.

At Craigroyston, your child will be issued with their own iPad to assist with their learning both in class and at home.

As part of this programme, a 'Home School Agreement' and a 'Responsible Use Agreement' will be signed by both pupil and parent/carer.

iPads will be one of the main resources that staff will use in Teaching and Learning.

Pupils will use Office365 and will be able to access the following apps (for free) to maximise their learning potential:

- OneNote (to access notes/tasks/materials)
- Use OneDrive (to access any of their saved work)
- Outlook to communicate with teachers when appropriate
- TEAMS
- Use other Microsoft apps (Word/PowerPoint/Excel/Publisher)

Pupils should bring their iPads to school every day ensuring that they are fully charged and ready for use. There is an option to store pupil iPads in school overnight if this is helpful/necessary – please just let us know!

Mobile Phones

Currently, in Primary Schools, we're aware that pupils do not have access to their mobile phone during the school day.

From August, we will replicate this model with our S1 pupils also.

Pupils are welcome to bring a mobile phone to school but these will be collected from them at the start of the school day and stored securely until the end of the day.

Our experience is that mobile phones play a significant part in learning being disrupted and/or interrupted. Additionally, we know research shows mobile phones cause distraction, affect mental health and increase social media/cyber bullying.

We thank you in advance for your support in this and please don't hesitate to get in touch if you have any questions/queries.

Communication to Parents and Carers

We maintain regular formal communication with parents throughout the academic session through Pupil Tracking reports. However, parents and carers are more than welcome to contact the appropriate PSL or Year Head if they have concerns or would like to discuss the young person's progress further or arrange a meeting.

As a school, we have many forums through which we communicate with parents. Below is a list of these forums. We advise parents and carers to utilise these on a regular basis to ensure you stay up to date on progress and school events.

Website: Check out our school website for key information:

<https://craigroystonchs.co.uk>

X: Sign up to X and follow @CCHSEdinburgh our official feed! Please also follow @HTCraigroyston, @CraigroystonPSL and @CraigroystonSfL

Facebook: Sign up to Facebook and "Like" our page to keep up to date with all things Craigroyston!

Facebook: We also have a private 'closed group' on Facebook as a forum for our Parents and Carers. Please join by searching 'Craigroyston High School – Parents and Carers'.

ParentPay

Please ensure you are signed up for **ParentPay**: anything financially related is now payable online and activation letters are issued by the school office.

Attendance and Timekeeping

At Craigroyston, we believe good attendance and punctuality are key to ensuring young people reach their full potential and reap the benefits from high quality teaching and learning. Young people should endeavour to be at school every day, on time and ready to learn.

We appreciate, at times, a young person may be absent from school due to unforeseen or unavoidable circumstances. **If this is the case, we require parents and carers to inform the school by calling us on 0131 477 7801 and leaving a message.** Please detail the reason for the absence and expected duration. Any appointments that students have should be indicated in advance so that this can be recorded on our system, preventing unnecessary attendance messages being sent.

If a young person is absent without reason, a text message will be sent by the school to the parent or carer to inform them of this and a response is expected. If there is no response, a text message will continue to be sent each lesson until a response is received.

It is expected that all young people will achieve at least a 95% attendance rate across an academic year. Young people will be absent for unavoidable reasons, but we ask for your support in ensuring students attend school regularly and meet the local authority and government expectations. Any problems preventing regular attendance should be discussed with the young person's PSL at the earliest possible stage to ensure that relevant supports can be implemented to help support students in attending regularly. The earlier the support, the more successful the outcome.

Young people who arrive late to school should go to the school office to sign in. This ensures our system is updated to reflect that the young person is now in the school building. If a young person is regularly late, PSL staff may contact parents and carers regarding concerns.

I'm not missing much...

If a young person misses...	That equals...	Which is...
1 day every two weeks	20 days per year	4 weeks per year
1 day per week	40 days per year	8 weeks per year
2 days per week	80 days per year	16 weeks per year
3 days per week	120 days per year	24 weeks per year

It's only 10 minutes...

Late by...	That equals...	Which is...
10 minutes per day	50 minutes per week	Nearly 1 ½ weeks per year
20 minutes per day	1 hr 40 minutes per week	Over 2 ½ week per year
30 minutes per day	Half a day minutes per week	4 weeks per year
1 hour per day	1 day per week	8 weeks per year

Every day and minute counts!

For a young person to be successful at school, good attendance and punctuality matters. Research shows that good attendance leads to improved attainment and achievement and at Craigroyston we want our young people to be the best they can be!

Advice from an S1 Parent

Dear Parents and Carers of P7 Pupils,

Your child is going to high school and it's the start of their next adventure - things are different and they do stop telling you everything!

Each child can use their Young Scot Card for buying their lunches and this will be linked to your current Parent Pay Account. You are issued a code and it's easy. You can then put money on as required for school lunches. Expect lunches to be about £3 per day. S1s are not allowed out to the shops for lunch.

Everyone wears school uniform - do not be fooled! Label everything as they still lose stuff, although lost property at the school is good. PE kit is just a complete change of clothes.

Craigroyston staff are great! You can call the school and contact in touch Year Heads and PSLs if required. Also make sure the school has your email address.

Communication from the school is good! The website, Facebook page and X are updated regularly. Also, around every 8 weeks, you will receive a detailed report on your child's learning. It's very visual and lets you know if your child is ON or OFF target in classes.

There are lots of sporting clubs, choirs, games clubs and academic clubs. Some at lunchtimes and some after school. The information is in the Daily Bulletin and there are posters round the school.

The experience we have had at Craigroyston has been wonderful to date! The teachers are very approachable, and we are very happy with the opportunities our children are getting. Please do approach them if you have any concerns and they will be happy to help! The thing I'm always impressed with is how much every teacher knows about my children. From the School of Football coach to the maths teacher to the head teacher – they know my children and that makes me feel that they're in a really safe place where they're going to reach their full potential. Your child will love it!

S1 Parent

Advice from Current Pupils

'Don't be worried about what people might think or say about you – just be you!'

Douglas

'Do not worry about making friends and losing them. I was worried that I would lose my friends because I wasn't really into the same things as them and I would lose them because of this – but you'll always find other friends (sometimes without even meaning to!) so don't worry about always being part of the same group! Make sure you focus on doing your best and having fun!'

Georgia

'I was worried what people would think about me because then I didn't know a lot of English and found it quite hard to understand and speak with people. I was worried I wouldn't make any friends but then I became great friends with a group of girls. Even when someone new starts we always include them so nobody will be left alone. Don't judge a book by its cover because you've heard something from someone – it doesn't mean it's true. Be yourself and believe in your dreams!'

Viktorina

'High school may seem daunting and I'm sure current events have left you feeling uneasy. However, I can assure you, it is nothing to be afraid of. Everyone is in the same boat as you, more so now than ever. It is totally normal to worry, but you shouldn't! Craigroyston, as a school, ensures that nobody is left behind and everyone is included. You'll have friends by the end of the first week, trust me – I've been there!'

Laura



**We are looking forward to welcoming all pupils, parents and carers
to the Craigroyston family in August 2025**



 **C**ourage | **C**ompassion | **H**igh Expectations | **S**olidarity