

# Pupil Tracking

Craigroyston Community High School

# Senior Phase Tracking

S4-6

# Craigroyston Specific

Text	Text	Text	Text	Text	Text	Text	Text
Business S4 T1 Level	Business S4 Target Grade	Business S4 T1 WGrade	Business S4 T1 Progress	Business S4 T1 Effort	Business S4 T1 Homework	Business S4 T1 Concern	Business S4 T1 NSFI
▼	▼	▼	▼	▼	▼	▼	▼

- **T1 level** – this is the level that the pupil has been entered for (e.g. N5, Higher etc)
- **Target Grade** - This is a teacher led decision, based on professional judgement, prior attainment, and data supported pupil discussions. The entry should be a grade band
  - **A = 1 or 2; B = 3 or 4; C = 5 or 6; D = 7**
- **Working Grade** - This is a teacher led decision based on professional judgement, current attainment, and data supported pupil discussions. This value is a snapshot of a pupil progress at that moment.
  - **Same as above, but also including 8 or 9 = fail**
- **Progress** - This is a teacher led decision based on professional judgement, current attainment and data supported pupil discussions. The value entered in this box is a decision on if the pupil is “on track” or “off track” to achieve the target grade by the end of the course.
  - **Options are “exceeding”, “meeting”, “not yet meeting”**

# Craigroyston Specific

Text	Text	Text	Text	Text	Text	Text	Text
Business S4 T1 Level	Business S4 Target Grade	Business S4 T1 WGrade	Business S4 T1 Progress	Business S4 T1 Effort	Business S4 T1 Homework	Business S4 T1 Concern	Business S4 T1 NSFI
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

- **Effort** – this should reflect the effort a pupil is making in class.
  - Options are “exceeding”, “meeting”, “not yet meeting”
- **Homework** - This should reflect the homework that is required to be complete as part of the class.
  - Options are “exceeding”, “meeting”, “not yet meeting”, “N/A”
- **Concern** – This should be complete where a concern exists for this pupil.
  - Options are “No Concern”, “Behaviour Concern”, “Learning Concern”, “Attendance Concern”, “Coursework Concern”, “Exam Concern”, “Units Concern”
  - Coursework/Exam/Units are concerns related to specific attainment elements of the course.
- **NSFI** – This is the next steps for improvement based on the concern highlighted.
  - A key is provided on the next page.

# Craigroyston Specific Support – what should be complete

Text	Text	Text	Text	Text	Text	Text	Text
Business S4 T1 Level	Business S4 Target Grade	Business S4 T1 WGrade	Business S4 T1 Progress	Business S4 T1 Effort	Business S4 T1 Homework	Business S4 T1 Concern	Business S4 T1 NSFI
▼	▼	▼	▼	▼	▼	▼	▼

NSFI	Should be based on the Concern raised
A	Improve attendance
B	Behave respectfully towards staff and pupils
C	Complete tasks to the best of your ability
CP	Come prepared
H	Complete homework
I	Improve focus in class
L	Level Change may be required (should not be filled in until tracking 3)
M	Mobile phone is distracting learning
P	Complete past paper questions
Q	Ask for help
R	Read over course notes/revise
S	Attend study clubs
T	Improve timekeeping
W	Catch up on work you have missed

# BGE Tracking

S1-3

# A guide to learner's reports

## Tracking and Reporting:

The tracking of learner progress consists of;

- The setting of an initial **Target Level**
- The recording of a **Working Level**
- A measure of **Progress** towards their target during specific tracking periods.
- **Achieved Level** will be entered once at the end of the year. This is the final level of attainment that is achieved by the pupil.

**Target Level** – Entered at the start of the school year. This is based on teacher judgement and is a prediction of what the teacher thinks a learner will achieve by the end of the year. The **Target Level** entered will range from 0.1 through to 4.3. The **Target Level** can be raised if a pupil exceeds expectations but should not be lowered.

**Working Level** - Teachers will assess children's progress and achievement within each level at the time of reporting and give each child a **Working Level** which ranges from 0.1 through to 4.3.

For **Target Level** and **Working Level** the number to the left of the decimal point denotes the level a child is working towards. The number on the right hand side of the decimal point denotes their achievement through the level and is defined using the criteria set out in the table below:

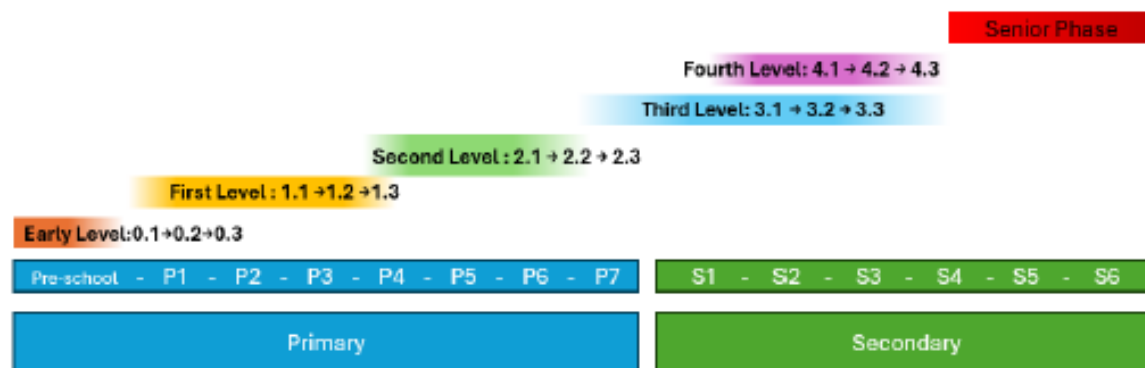
The three stages of achievement through a level	What this means
.1	A learner has started to or has ACHIEVED against a few of the BENCHMARKS within that level .
.2	A learner has ACHIEVED against some or less than half of the BENCHMARKS within that level.
.3	A learner has ACHIEVED against the majority of the BENCHMARKS within that level.

For example;

- 0.3 would indicate that a child is working towards achieving Early level and has achieved against the majority of the benchmarks within that level, or
- 3.2 would indicate that a child is working towards achieving Third level and has achieved some of the benchmarks within that level.

# A guide to learner's reports

Learner's progress through levels of attainment



**Progress** is decided based on the rate of progress a child has made towards their target during the tracking period and is described as:-

Progress Statement	What this means
Exceeding Expectations	Indicates that a child is exceeding the rate of progress expected and should reach their target.
Meeting Expectations	Indicates that a child should meet their target grade at the end of the academic year
Not Yet Meeting Expectations	Indicates that a child is not on track to meet their target grade based on the amount of progress made during the last tracking period

**Achieved Level** is entered at the end of the year. This is the final level of attainment that is achieved by the learner. This is the measure that CEC will extract when looking at final ACEL levels for learners in each school.



# Craigroyston Specific

IT S1 Target Level	IT S1 T1 Working Level	IT S1 T1 Progress	IT S1 T1 Effort	IT S1 T1 Homework	IT S1 T1 Concern	IT S1 T1 NSFI
▼	▼	▼	▼	▼	▼	▼

- **Target level** – this is the level that the pupil has been entered for (e.g. 3.1, 3.2 etc). This is based on teacher judgement and is a prediction of what the teacher thinks a learner will achieve by the end of the year.
- **Working Level** - Teachers will assess children's progress and achievement within each level at the time of reporting and give each child a Working Level which ranges from 0.1 through to 4.3.
- **Progress** - This is a teacher led decision based on professional judgement, current attainment and data supported pupil discussions. The value entered in this box is a decision on if the pupil is "on track" or "off track" to achieve the target grade by the end of the course.
  - Options are "exceeding", "meeting", "not yet meeting"

# Craigroyston Specific

IT S1 Target Level	IT S1 T1 Working Level	IT S1 T1 Progress	IT S1 T1 Effort	IT S1 T1 Homework	IT S1 T1 Concern	IT S1 T1 NSFI
▼	▼	▼	▼	▼	▼	▼

- **Effort** – this should reflect the effort a pupil is making in class. Like previously with TAMAR this should be based on their application and not their attainment.
  - Options are “exceeding”, “meeting”, “not yet meeting”
- **Homework** - This should reflect the homework that is required to be complete as part of the class.
  - Options are “exceeding”, “meeting”, “not yet meeting”, “N/A”
- **Concern** – This should be complete where a concern exists.
  - Options are “No Concern”, “Behaviour Concern”, “Learning Concern”, “Attendance Concern”.
- **NSFI** – This is the next steps for improvement based on the concern that highlighted.
  - A key is provided on the next page.

# Craigroyston Specific

IT S1 Target Level	IT S1 T1 Working Level	IT S1 T1 Progress	IT S1 T1 Effort	IT S1 T1 Homework	IT S1 T1 Concern	IT S1 T1 NSFI
▼	▼	▼	▼	▼	▼	▼

NSFI	Should be based on the Concern raised
A	Improve attendance
B	Behave respectfully towards staff and pupils
C	Complete tasks to the best of your ability
CP	Come prepared
H	Complete homework
I	Improve focus in class
L	Level Change may be required (should not be filled in until tracking 3)
M	Mobile phone is distracting learning
P	Complete past paper questions
Q	Ask for help
R	Read over course notes/revise
S	Attend study clubs
T	Improve timekeeping
W	Catch up on work you have missed

# Craigroyston Specific Support – levels for BGE

For **Target Level** and **Working Level** the number to the left of the decimal point denotes the level a child is working towards. The number on the right-hand side of the decimal point denotes their achievement through the level and is defined using the criteria set out in the table:

The three stages of achievement through a level	What this means
.1	A learner has <b>started to</b> or has <b>ACHIEVED</b> against a few of the <b>BENCHMARKS</b> within that level .
.2	A learner has <b>ACHIEVED</b> against some or less than half of the <b>BENCHMARKS</b> within that level.
.3	A learner has <b>ACHIEVED</b> against the majority of the <b>BENCHMARKS</b> within that level.