



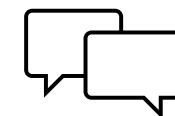
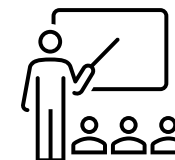
**CRAIGROYSTON**  
Community High School, Edinburgh

# Online Learning & Teaching

Information for Pupils and  
Parents/Carers

# Online Learning Aims

- **Learning & Teaching**
  - High Expectations
- **Effective Feedback**
- **Progress**
  - Regular tracking and interventions
- **Support for Pupils and Parents**



# Learning Standard



- This session, our Craigroyston Learning Standard has been launched in school. Online learning should reflect the high expectations we provide in the classroom.

## Create Purpose



What are we learning?  
How will I achieve this?  
Why am I learning this?

## Capture Imagination



Spark engagement!

## High Expectations



Activities that:  
- Challenge  
- Meet everyone's needs  
- Set the pace

## Success Review



How successful am I?  
How do we know?  
Next steps

Classroom Environment

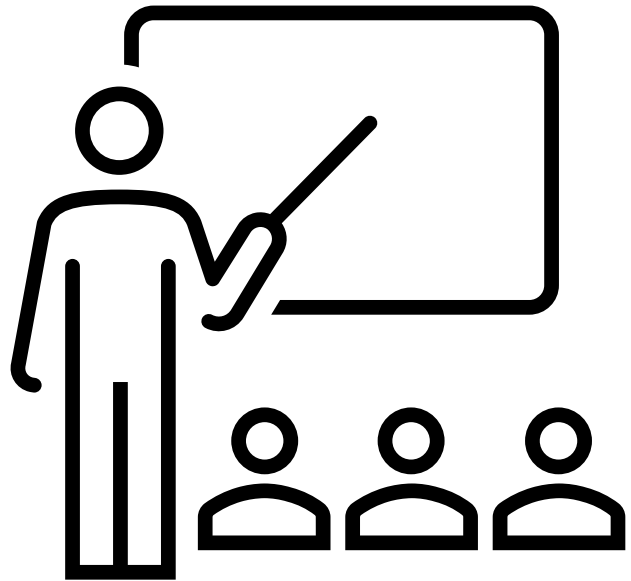
High Quality Feedback

Effective Questioning

Skills

Active Learning and Formative Assessment

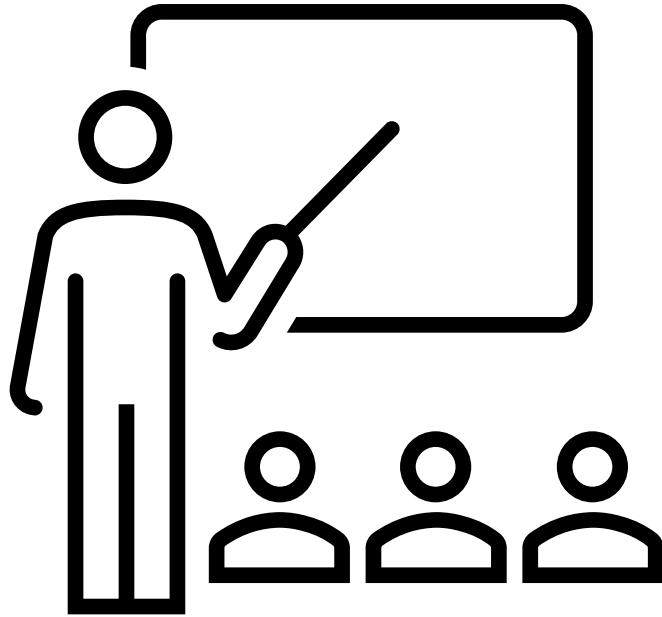
# Learning & Teaching Expectations



- Pupil work will be released at 9am on a Monday and pupils have until a Sunday evening to complete all tasks.
- Like in school, pupils are encouraged to create a timetable for the week ensuring they take adequate screen breaks. Where possible, try to stick to the school day times so that teachers are on hand to help you if you need it!
- A sample for an S1 with breaks in between learning is here (do something active like walking, reading a book, helping in the house during these times):

	09:00-10:00	10:30-11:30	12:00-13:00	Lunch	14:00-15:00
Monday	English	Science	French		Maths

# Learning & Teaching Expectations – Senior Phase Pupils



- For senior pupils, it is really important that you engage with your teacher and all the work set.
- Your teachers are setting purposeful work to prepare you for your formal assessments that will be used as evidence for the SQA to provide you with a provisional grade. Please complete the work with care and ensure it is your very best.
- We are still working towards **in-school assessments over the weeks 1<sup>st</sup> of Feb and 16<sup>th</sup> Feb**. It is expected that you will be revising for these assessments and seeking help from your teacher over and above the work set.

# Pupil Expectations – Using Teams



Pupils will use Microsoft Teams to access, complete and submit work each week.



As a minimum, pupils will be expected to complete the following amount of work every week for each of their subject areas:

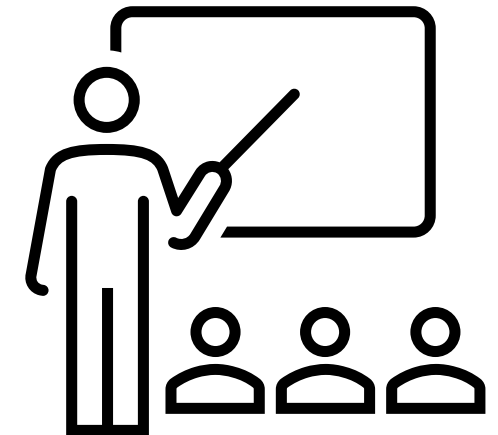
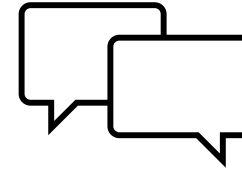
**S1/2 – 1 hour per subject per week**

**S3 – 2 hours per subject per week**

**S4-6 – 3 hours per subject per week**



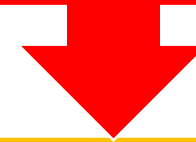
Pupils should submit work for each of their subjects via the '**assignment**' section on each of their Teams.





# Progress – Tracking & Monitoring

Classroom teachers will monitor all pupil engagement with their online learning.



Each week teachers will traffic light how pupils are engaging with their online learning. Where there are concerns, contact will be made with home to offer support and help engage pupils with their learning.



Pupils and Parents/Carers may be contacted as follows:

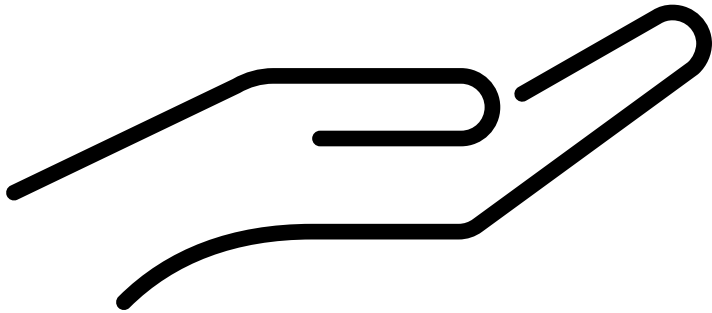
**Classroom Teachers** – contact via Teams or email to offer support

**Text Message** – message sent home to inform parents/carers of concerns and offer support

**PSLs/Attainment & Attendance Champions** – contact via phone call to offer support.

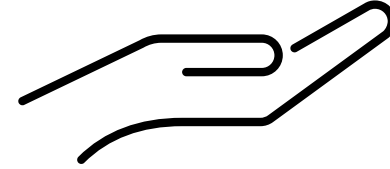
# Support (Learning & Teaching)

- When using Teams your **teacher** will support you in the following ways:
  - Create **assignments** for you to submit and then get feedback on your work
  - Offer a mix of **different resources** – PowerPoints, Notes, Tasks, Assessments, Quizzes
  - Use **recorded lessons** and **live drop-in sessions** for pupils where possible and appropriate
  - Regularly **communicate** with pupils through feedback, messaging on Teams and email where appropriate.
- **Pupils** should make as much use of these features as possible. Your teachers are there to support you in engaging with your work.
- Additional Resources to support Learning & Teaching can also be found on the **school website** – “Supporting Your Learner”
  - [www.craigroyston.wordpress.com/supporting-your-learner](http://www.craigroyston.wordpress.com/supporting-your-learner)





# Support (Technical)



## Accessing Teams

All pupils have been shown how to access Teams. Support materials, including videos, can also be found on the school website to help with access.

[www.craigroyston.wordpress.com/supporting-your-learner](http://www.craigroyston.wordpress.com/supporting-your-learner)



## Devices

All pupils should have access to a device to work from home. Any pupil that has needed a device has now had one distributed.



## Passwords

If a pupil has forgotten their password to access Teams, they can contact the school to get it reset.



## Key Contacts

**Dominik Wasilewski**  
(iPads & Passwords)

**Kenny Hunter**  
(Teams Support)

**Adam McFarlane**  
(Overall Support)



# Support (General)

- **'Check in' Phone call**

- members of management will be making contact with parents/carers this week to make sure all pupils are geared up for online learning and to offer any support if required.

- **Attainment/Attendance Champions**

- Champions will be in weekly contact with pupils and parents/carers to offer support in engaging with their online learning

- **Support for Learning**

- Will continue to support pupils that require additional help and will be working closely with teachers and faculties to help make work accessible for all

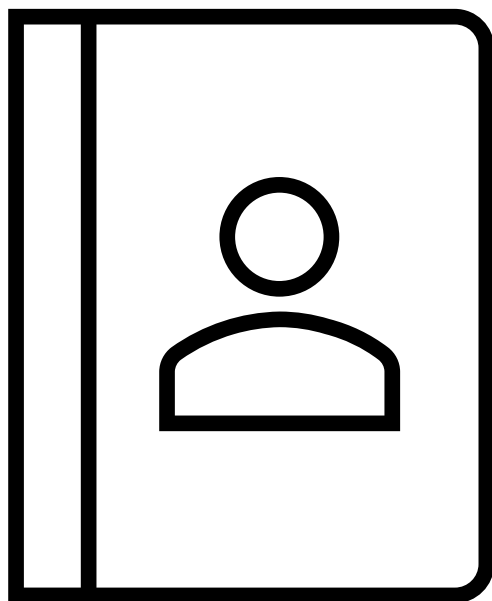
- **Head Teacher – Parent Drop-In Sessions**

- Mr Porter will available on-line every Tuesday (2-2.45pm) and Friday (9.30-10.15am), to discuss any general issues that parents/carers may have. See the school website for more information.

- **Social Media**

- Updates and support will be posted regularly on Facebook, Twitter and the School website.

# Key Contact



- If you require to get in touch with the school for any reason you can do so by emailing [admin@craigroyston.edin.sch.uk](mailto:admin@craigroyston.edin.sch.uk) or phoning the school office on **0131 477 7801**
- Specific contact can also be made with:
- **Pupil Support Leaders**
  - Ms Linning (Arran), Mrs Hunter (Mull), Miss McNeill (Mull), Mr Yardley (Bute)
- **Year Heads**
  - Miss Stewart (S1), Ms Smart (S2&3), Mr Murphy (S4), Mr McFarlane (S5&6)
- **SfL**
  - Mr Murray
- **Attainment/Attendance Champions** (where relevant)
- **Technical Support** (see previous page)